

Rank Advancements and Board of Review Process

The requirements for Scout, Tenderfoot, Second Class, and First Class ranks may be worked on simultaneously; however, these ranks must be earned in sequence. These requirements can be signed off by your Scoutmaster, Assistant Scoutmasters (ASM), Senior Patrol Leader (SPL), Troop Guides, and Instructors. If you have several requirements needing sign off, and you plan to participate in the group activities at a meeting, consider making arrangements with your Scoutmaster or an ASM about meeting before the troop meeting. **NOTE:** Parents are not authorized to sign off on their scouts' requirements like they did in Cub Scouts.

Rank	Requirements can be signed off by:			Can earn requirements simultaneously with other ranks	Scoutmaster Conference with:	
	Senior Patrol Leader/Instructor /Troop Guide	ASM	Scoutmaster		ASM designated by your Scoutmaster	Scoutmaster
Scout	X	X	X	X		X
Tenderfoot	X	X	X	X	X	X
2nd Class	X	X	X	X	X	X
1st Class	X	X	X	X	X	X
Star		X	X			X
Life		X	X			X
Eagle		X	X			X

Scout Rank -

Review the requirements - you will need to read, learn, and perform these requirements and receive sign offs for each.

- ☐ After completing all the requirements, ask your Scoutmaster for a Scoutmaster conference.
- ☐ After the Scoutmaster conference, the Scoutmaster will award you with your Scouts BSA Scout Rank Emblem.

Tenderfoot, Second Class and First Class Ranks -

☐ After completing all the requirements and receiving sign offs for each, ask your Scoutmaster for a Scoutmaster conference. The Scoutmaster may designate an Assistant Scoutmaster for you to meet with for the conference.

You must wear your full Field Uniform (previously known as "Class A").

- ☐ **AFTER** your Scoutmaster conference is completed for a rank, you will set up a Board of Review (BOR) for that rank.

Star and Life Ranks -

☐ After completing all the requirements and receiving sign offs for each, ask your Scoutmaster for a Scoutmaster conference. You must wear your full Field Uniform.

- ☐ **AFTER** your Scoutmaster conference is completed for a rank, you will set up a Board of Review (BOR) for that rank.

How to Set Up a Board of Review (BOR)

AFTER the Scoutmaster conference is completed, the scout (NOT a parent) must **CALL** the Board of Review Coordinator to schedule a BOR appointment. The deadline is 8:00 p.m. on the Sunday before the next regularly scheduled BOR date.

Call Mrs. Bruck at 818-723-4892. When you call, BE PREPARED: clearly say your first and last name, and you are calling to request a BOR for the rank of __?__. If you get a voicemail, leave a detailed message. If you do not get a return call within 24 hours, **call again** and send an email to annabruck1@gmail.com

Be Prepared for your Board of Review

- Wear your full Field Uniform with Merit Badge Sash and / or Order of Arrow Sash (if applicable)
 - Scout shirt, be sure you have all your correct badges sewn on
 - Neckerchief with any slide
 - Scout pants or scout shorts (scout socks must be worn with shorts) and scout belt
- Bring your BSA Scout Handbook
- Study the Scout Oath, Scout Law, Outdoor Code, Scout Motto, and Scout Slogan
- Reflect on your scouting experiences, and come prepared to share them with us
- Bring your Scout binder (3-ring binder with earned awards). If you don't have one, start one!

The purpose of the BOR is to ensure that the requirements have been met for advancement as well as to discuss the scout's experiences in the troop, the strengths and weaknesses of the troop program, and to encourage the scout to keep working towards advancement. After a rank advancement has been approved at a BOR, the rank has been earned, and the BSA Rank Emblem will be awarded at the next Court of Honor.